



JOB DESCRIPTION

Camden Creche Worker

£12.60 per hour, 5 hours a week (Friday 9:30am - 2:30pm), term-time

One-year fixed contract

An enhanced DBS check will be required for this role

About Little Village

Little Village is like a foodbank, but for clothes, toys and equipment for babies and children up to the age of 5. We've grown to be one of the largest 'baby banks' in the UK, supporting over 11,000 children since we launched in 2016. Families are referred to us via a network of over 1,800 professionals such as midwives and social workers.

As a volunteer powered movement of parents committed to alleviating child poverty, Little Village's vision is that every child in the capital has the essential items they need to thrive.

About this role

As Creche worker you will be helping to lead the delivery of a creche to support volunteering sessions. Childcare is a major barrier to people being able to volunteer and we want to ensure that at Little Village we can offer child-friendly volunteering, enabled by the creche. Working with two existing staff members from our Wandsworth site, you will support the setting up of the creche in Camden. You will help to organise and implement a stimulating and varied programme of play and activities for children aged 0-5. You will offer support, assistance and information to parents/carers and carry out any other reasonable duties to enhance the quality of life of the children we look after. You will also be responsible for setting up and packing down the creche space before and after each session.

Reports to: Site manager

Purpose of role: To enable volunteering for community members with children, through the provision of a safe and friendly creche for children under 5.

Main responsibilities:

1. To provide a safe, stimulating and varied space for play and learning opportunities for children aged 0-5, suitable to the children's age and stage of development, in line with the Early Years Foundation Stage.
2. To comply with the Little Village safeguarding policy and practices at all times to ensure the wellbeing of the children in our care.
3. To develop supportive relationships with parents/carers and encourage parental involvement.
5. To develop and maintain good relationships with the Living centre team, other community groups within the centre, children, parents and volunteers using the space at the same time the creche is running.
6. To set up and pack down the creche space before and after each session, ensuring the space is safe and fit for purpose.
7. To ensure a good standard of hygiene and safety and observe all relevant health and safety rules and guidelines particularly in line with covid19 risk assessments.



8.To work within the parameters of the risk assessment for the creche and to contribute to the updating of this in line with operational practices.

9.To ensure confidentiality of information relating to children and families at all times.

10.To participate in staff training and development.

About your skills and experience

We are looking for a creative and warm person to take on this role. You'll be passionate about working with children, able to connect with a range of ages (0-5) and support our volunteers with settling and transitioning their children into our childcare setting.

Essential Criteria Qualifications and Experience:

- Level 3 in Early Years Care and Education or equivalent
- English and Maths GCSE (or equivalent) grade C or higher
- 1 year and above experience in a childcare facility

Key attributes:

- Pro-active; responsive to the needs of the setting, the children and other staff within it.
- Good interpersonal skills (flexible, patient, motivated, active listener)
- Ability to work as part of a team
- Knowledge of child protection issues and procedures

The successful candidate will be required to undertake an enhanced level DBS check and be on the updating service if you do not already have this in place.

What we can offer

Salary and pension

We are offering £12.60 per hour for 5 hours a week (Friday 9:30am - 2:30pm), 39 weeks a year.

Annual leave

You will accrue paid statutory holiday on all hours worked and this will be paid at the end of each term.

Hours of work

Fridays, term times, 9.30-2.30pm. There may be some opportunities to do occasional shifts in holidays at mutual agreement.

Location

Somers Town Community Association. 150 Ossulston Street, London, NW1 1EE

Contract

This is a one-year fixed term contract. You will have a probation period of 1 month.

Our Commitment

Little Village operates in London, one of the most diverse cities in the world. We are working towards a goal where our team fully reflects that diversity and difference in lived experiences and strongly encourage applications from under-represented groups including people from Black, Asian and Minority Ethnic



backgrounds, LGBTQ+ people, people with disabilities, people with lived experience of poverty either personally or through family, experience of the care system, non-graduates and first-in-family graduates. As part of our commitment to fairer recruitment, all applications will be assessed without names and any protected characteristics.

We want Little Village to be a place where our individual differences and contributions are truly recognised and valued. We want to support people with disabilities and are fully committed to make any reasonable adjustments so that everyone can apply to this role. We are serious about working with the right candidate to make this role work for them.

The requisite eligibility criteria, or work visa to work in the UK are a requirement for this position and unfortunately, we are not able to offer relocation and/or sponsorship support.

The application process

Interviews will take place at the community centre on the week commencing 09th August 2021. If you need additional support, then please do let us know what you need and where we can help make this accessible.

To apply, we would like you to complete our [online application form](#) by 10am on Sunday 18th July. Here, you'll be able to attach a CV. You will also need to respond to the following questions.

- How would colleagues and friends describe you?
- What motivates you about working with children?
- How would you settle a child into the setting?
- Which of our four values of love, solidarity, thriving and sustainability means the most to you and why?

We will be looking for evidence of previous work with young people or in childcare settings: it's your chance to show us the skills and experience you'd bring to this role.

We will also invite you to complete an [anonymous equal opportunities form](#). The information contained in this questionnaire will be treated as confidential and will be used for monitoring purposes only. This information won't be seen by any person involved in the selection process for this post. It will enable us to monitor how we are doing against our diversity and inclusion commitments.

Applications should be completed by 10am on 18th July. Please note, applications not using the online application form and following the guidelines set out here will not be considered.

Key dates

Submission of application: 10 am on 18th July 2021

All applications will be assessed on the match to the experience and skills set out here.

First round: 10th Aug 2021

This stage will include a competency-based interview with two members of the Little Village team. We will confirm who you'll be meeting when this interview is arranged.

Second round: 12th Aug 2021

This stage will include a short chat with a further member of the Little Village team. We will confirm who you'll be meeting when this interview is arranged.

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